

JOB OPPORTUNITIES in Merged Districts/ KP

Applications are invited from suitable candidates for the following positions. A public sector organization requires following staff for its Project Management unit (PMU).

S. No	Name of Post	Local/Domicile	Qualification and Experience	No of Positions	Location
1	Training & Capacity Building Coordinator	Khyber Pakhtunkhwa	<ul style="list-style-type: none"> - Master Degree in Public Health or other related area - Minimum 5 years' experience of working in public health - 2-3 years' experience in planning, preparing and organizing trainings of health care providers. - Experience, knowledge and skills of effective behavior change communication. - Ability to analyze information, evaluate options and to think and plan strategically. - Experience managing a team, and the ability to lead, motivate and develop others. 	1	Peshawar
2	MIS Coordinator	Khyber Pakhtunkhwa	<ul style="list-style-type: none"> - Bachelor's degree in Information Technology/Computer science - Minimum of two years of experience working with MIS systems - Knowledge and experience with developing reporting tools and consolidating through online databases - Experience in planning, directing and coordinating information system services - Ability to analyze information, evaluate options and to think and plan strategically. - Experience managing a team, and the ability to lead, motivate and develop others. 	1	Peshawar
3	District Coordinator	Khyber Pakhtunkhwa	<ul style="list-style-type: none"> - Bachelor degree in Sociology or equivalent fields 	3	FR Lakki, FR DIK, North

			<ul style="list-style-type: none"> - Minimum 2 years working experience (in Project Management, Coordination job) in Health Projects. - Good report writing experience. - Excellent practical computer skills with proficiency in Microsoft office. - Willingness to travel to field in far flang areas. 		Waziristan
4	District Supply Chain Officer	Khyber Pakhtunkhwa	<ul style="list-style-type: none"> - A graduate degree in business, or related field and 1-2 years of Inventory management experience - Experience in budget, logistics and operations planning - Significant experience in supply chain management in an emergency environment, including warehouse and stock management. - Experience in distributions of NFIs, Health and Food items - Experience of developing and implementing Stock management policies, systems and procedures. - Experience of building the capacity of warehouse staff through the use of training, performance management frameworks and development plans - Excellent interpersonal, communication and presentation skills. - Fluency in written and spoken English. - Excellent skills on computer operation, especially on Microsoft Excel. 	7	FR Lakki,FR Tank,FR Bannu,FR Peshawar, Khyber,Moh mand, North Waziristan.
5	Support Staff/Guard	Khyber Pakhtunkhwa	<ul style="list-style-type: none"> - Middle pass is minimum requirement. - Should have experience as Security Guard/Support Staff, preferably in an office or company. 	3	FR Tank, Orakzai, FR Lakki.

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Handwritten signature or initials.

Terms & Conditions:

Please send a copy of attested documents on the address:

IVMP, House no 03, Street no 6, Abshar Colony Warsak road, Peshawar within (15) days of this advertisement through registered courier / mail service . Incomplete and by hand /in person application will not be entertained.

Computer literacy is essential for all positions.

All recruitment will be on contract and open merit basis.

Government servants should apply through proper channel.

The candidates would be called for a written test and then short listed candidates should come in person for all announced positions with original documents and 1 set of attested copies and 4 passport size pictures.

No TA/DA will be paid for appearing in the interview.

